

UCI SOM Health Sciences Clinical Professor, WOS/Affiliate Grid

	Appointment ²	Merit/Mid-Career Appraisal (MCA)	Promotion/Advancement	Change of Series into HS WOS	Annual Renewal
AP Form	AP-20	AP-22 *Not required when file is submitted in Scholar Steps	AP-22 *Not required when file is submitted in Scholar Steps	AP-22 *Not required when file is submitted in Scholar Steps	AP-21
AP-9 Form	X	n/a	n/a	n/a	n/a
Departmental Evaluation (UCI-SOM-AFF-DEPT-EVAL)	X	X	X	X	n/a
Department Faculty Vote (use SOM Vote Grid)	Optional (follow department guidelines)	Optional (follow department guidelines)	Optional (follow department guidelines)	Optional (follow department guidelines)	n/a
Affiliate Site Verification & HSCP Agreement Form	X	X	X	X	X
Referee Feedback Form¹ (UCI-SOM-AFF-REF-FORM)	3 required ¹	n/a	3 required ¹	n/a	n/a
Summary of Contributions (UCI-SOM-AFF-CONT)	n/a	X	X	X	n/a
Curriculum Vitae	X	X	X	X	n/a
Form AP-137A	X	X	X	X	n/a
Reflective Teaching Statement	X	Incorporated into Summary of Contributions	Incorporated into Summary of Contributions	Incorporated into Summary of Contributions	n/a
Teaching Evaluations	*If available	X	X	X	n/a
Form AP-50	*Only required if candidate is current UC Irvine appointee	*Not required when file is submitted in ScholarSteps	*Not required when file is submitted in ScholarSteps	*Not required when file is submitted in ScholarSteps	n/a

¹Referee Feedback Forms – minimum 2 from outside of the home Department (within same institution/site is acceptable)

² For Transition from Volunteer Faculty series into the HS/WOS-Affiliate appointment, use Appointment column.

Please note for the Assistant Professor rank in the Health Sciences Clinical Professor Series:

Per [APM Policy 278](#), the 8-year limit applies when the faculty holds both an HS Assistant Clinical Professor WOS appointment and is employed by an affiliate site at more than 50% time. A Mid-Career Appraisal (MCA) is required to be submitted for review by the beginning of the third or fourth year for applicable faculty. A Promotion file is required to be submitted at the beginning of the sixth year of service and no later than the beginning of the seventh year of service.